

**Summary of Process for  
Developing Dec. 1<sup>st</sup> Proposal to Governor and Early Learning Plan**  
(as of 9/2/09)

1. The Dec. 1<sup>st</sup> proposal to the governor and the Early Learning Advisory Council (ELAC) Early Learning Plan (ELP) will be developed through a common process, as follows:
  - a. The Work Groups that are in place for the ELAC ELP process will develop the goals and strategies, using the template developed for the ELAC ELP. (Note: Drafting Team proposed some revisions to the template on 8/6/09.) The Work Groups are:
    - i. Child Health and Development
    - ii. Early Care and Education
    - iii. Social, Emotional and Mental Health
    - iv. Parent/Community Partnerships
    - v. Meaningful Engagement and Diversity
  - b. Members of the Dec. 1<sup>st</sup> Drafting Team will work in two subgroups to address two cross-system areas: Policy and Indicators, and Finance. In addition, the Drafting Team will work as a committee of the whole to develop infrastructure recommendations.
  - c. The Work Groups will provide their work to both the Dec. 1<sup>st</sup> Drafting Team and ELAC's ELP Steering Committee by October 15, 2009.
  - d. The ELP Steering Committee will review the Work Groups' work and develop recommendations for the ELP and send them to ELAC and the Management Team by October 26. They will also send these recommendations to the Drafting Team.
  - e. The Drafting Team will review the strategies from the Work Groups and the Steering Committee's recommendations, and will develop a draft report with recommendations for the proposal to the Governor, and send it to the Management Team by Nov. 6. This report will describe the process used to develop it, make recommendations to the Governor for strategies that could be put in place with legislative action in 2009-10, and attach the draft ELP as developed to date.
  - f. ELAC will meet in November [date TBD] to develop recommendations to the Management Team.
  - g. The Management Team will review the recommendations from the Drafting Team and ELAC, and make a report with recommendations to Superintendent Dorn, Director Hyde and Director Auerbach. The three decision-makers also will meet with the Dec. 1<sup>st</sup> Drafting Team.
  - h. Superintendent Dorn, Director Hyde and Director Auerbach will create the final report with recommendations along with the draft ELP to date, and send them to the Governor by Dec. 1, 2009, and will include the draft ELP to date.
2. Work will continue on the ELP after December 1, 2009, to get stakeholder and public review and comment. This will take place from December 2009 through February 2010, with the aim of producing a final Early Learning Plan by the end of March 2010. This Plan will likely be reviewed and updated on an annual basis.